

Job Title: Major Project Engineer (London)

Department: Projects

Revision Date: 21st May 2016

Company Overview:

Contact Fire and Security are a multi-award winning, family run company operating within the South East of England. We operate in the major construction project market, high-end residential, medical and education sectors mainly. Our head office is in Oxford and we are currently searching for our London HQ in Knightsbridge/Mayfair.

Why should I leave my current employer?

We are experiencing over 300% growth of the business over the next 2 years. With this growth we are looking to build on the foundation of company with the best of the best. This is a great opportunity to get in early with a company that is seriously going places. Contact Fire and Security have a young, innovative and ambitious team bringing a fresh twist to the Fire and Security market. We review our staff performance regularly, provide comprehensive training where required and invest in our staff as we recognise our staff are the most important part of our business.

We are looking for a Major Projects Engineer to help us successfully deliver some of the most prestigious projects in the City of London. Some of the projects we have to deliver:

MAYFAIR PROJECT – One of the largest Fire and Security single building contracts in the country, there are 35 apartments (4 bedroom apartments), the property is going to be the most expensive property per sq. foot than anywhere in the world. This is a 2 year project which involves in summary:

- 83 Networked Access Controlled Doors
- 35 Individual Crestron Linked Video Intercom Systems
- 10 Panel Landlord IP PoE Intercom System
- 65 HD IP Cameras with Video Analytics
- Integrated Security Platform with graphical mapping
- 35 VESDA Fire Alarm Systems
- 400 Point Landlord Addressable Fire Alarm System
- Disabled Refuge
- Sprinkler Interface Panel
- IT Data Network and UPS System
- All cabling and containment included

19 Storey Office Block in the heart of the City:

- 1850 point voice alarm system
- 1300 point addressable fire alarm system
- 65 Access Control Doors
- HD IP CCTV System and Control Room

The Old Workshop, Brumcombe Lane Bayworth, Oxford, OX13 6QU
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Directors: L.M Lewis-Rippington & M.I Rippington | Company No: 7222020 Vat Reg 989 2763 47

Knightsbridge - prestigious project with MACE construction:

- 13 VESDA Fire Alarm Systems
- 13 Addressable Fire Alarm Systems
- 13 Intruder Alarm Systems
- Water Leak and Gas Refrigerant Detection
- Building Wide BPT Intercom System Integrated with Crestron Home Automation System
- BPT Access Control System

What are we expecting from you?

- supervising all aspects of the installation of Security Projects. You will be responsible for the different project status on the sites according to the project plans.
- Update project manager with variation schedule
- Preparing security installations and reviewing installation orders, including equipment, supplies, and tools and coordinating labour on site and also reviewing schedules with customers.
- Plan installations by surveying and evaluating location by identifying installation requirements and layout out equipment and wiring plan.
- Create site specific risk assessments and method statements. Designing, installing and terminating CCTV networks and switches (LAN).
- Install equipment, run and pull wiring, program and calibrate equipment and adhere to codes, regulations and standards.
- Supervise and monitor the work of sub-contractors. Supervise the work of junior staff including apprentices.
- Maintain a safe and secure work environment by following safe practices and keeping security information confidential.
- Verify system is functioning by testing equipment, connections, and signals and identifying and correcting problems.
- Maintain records by documenting installation and attending site progress meetings.
- Maintain customer relationship by being point of contact for technical and site related queries.
- Give training of security systems to customers on the site and demonstrate all aspects of areas of installation.
- Liaise with clients on technical aspects of projects, including defining 3rd part IT requirements
- Complete service and maintenance handover documentation for service team
- Feedback project and engineer team performance to project manager or operations manager

NOTE: This job description is not intended to be all-inclusive. Employee may perform other related duties as negotiated to meet the ongoing needs of the organisation.

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What experience do we expect you to have?

- Experience in a similar role would be preferable but not essential
- Demonstrate excellent leadership skills
- We are looking for you to be able to deliver or have worked on major projects such as the projects listed above
- Have excellent organisation skills and housekeeping
- Understand the commercial aspect of projects
- Experience with installing Fire and Security system is preferable although training will be provided. We would expect experience in at least one of these disciplines to be demonstrated
- Experience commissioning large scale electronic systems

So, what's the remuneration package?

£30-38k depending on experience + Discretionary Project Bonuses + Brand New Vehicle + Laptop + Smartphone

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